

## What You Can Expect From Us

### *Our Unique Remodeling Process*

#### 1 Dreaming And Planning

##### **At our first meeting, we will:**

- Listen to what you like and don't like about your home, as well as your goals, needs, and desires for the outcome of your project.
- Discuss how our **7-Point Promise** helps to make your A Guy And A Hammer remodeling project a simple and enjoyable experience.
- Discuss your desired budget and investment comfort zone.
- Review the Design Agreement. (Note: not all projects require a Design Agreement.)

The Design Agreement fee is 2% of the low end of the estimated budget (\$500 minimum). The Design Agreement fee will be credited against the cost of construction if you hire us to build the project that we design for you.



#### 2 Discovery

##### **Once the Design Agreement (if applicable) has been executed, at our second meeting we will:**

- Complete the Project Design and Construction Planning Questionnaire.
- Discuss design concepts.
- Complete a field sketch; gather more detailed measurements; take pre-construction photos.
- Schedule the preliminary design & budget review meeting.

## 3 Reviewing Your Preliminary Designs

### At our third meeting, we will:

- Review the preliminary design concepts and plans we have created for you
- Make any needed corrections and revisions.
- Schedule a meeting to review the revised design, if necessary. (Up to two revisions are included in the cost.)

### Once the preliminary design and the preliminary budget are approved, we will:

- Execute the Letter Of Intent, which holds your place on our schedule. (At this point, we will request our standard 10% fee so that we may perform the remainder of your pre-construction services. This fee will also be credited against the cost of construction.)
- Prepare a “shopping list” for you of all items that need to be selected.
- Introduce you to our trusted vendors, so you can schedule your visit and select the materials you like.

If you would like help coordinating your selections, many of our vendors have interior designers on staff, so we are often able to provide you with free design services.



## 4 Finalizing Your Plans

### Once your remodeling project selections are completed, at our final design meeting we will:

- Review your final selections.
- Review the preliminary job schedule.
- Review the plans and any other necessary drawings.
- Review and execute the final specifications and construction agreement, which allows us to start the next phase of your project.

## 5 Mobilization

### Before we start actual construction, we will:

- Apply for necessary permits.
- Release all purchase orders to vendors.
- Prepare the instruction packet for your Project Leader.
- Schedule the pre-construction team conference.

## 6 Pre-construction Team Conference

### At this meeting we will:

- Introduce you to your Project Leader and review the project on site.
- Ask a series of questions regarding general “housekeeping” issues to ensure your and your family’s (including pets) safety and security.
- Answer any questions you may have before we begin.

## 7 Construction

### During your A Guy And A Hammer, LLC home remodeling project’s construction, we will:

- Update you regarding changes to the schedule.
- Update you on work that is being performed.
- Meet with you to address any concerns and questions that may arise during construction.
- Update you regarding any changes that may require cost increases or credits, due to changes in the scope of work.

(Note: we will not make any major scope changes until you have approved and signed a written change order.)

## 8 Post Construction

### After construction is completed, we will:

- Deliver your 3-year warranty and information packet.
- Walk you through the operation of your new fixtures or appliances.
- Contact you every 6 months during the warranty period to see how you are enjoying the work we performed for you and to see if any minor repairs or adjustments are needed.

*Our goal is to make this process an enjoyable, stress-free experience for you. We want you to love the enhancements to your home and share your experience with others who would benefit from our services.*



